

6.7. Export by Attribute

Officers can define attribute Lists containing a list of attributes and metadata fields. These Attribute Lists will be available to the Officer when exporting SRs from the list.

User Account

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Attribute Lists

NEW ATTRIBUTE LIST

Name	Taxonomy
	All
Attributes for Exports	SRIS

110 items per page1 - 1 of 1 items

Each row of the table refers to a list of attributes defined by the Officer and concerning the Authority’s SRIS taxonomy, central or custom.

These lists are available in the Exports options of the SRs list of the Safety Recommendations menu, i.e.:

Export

Format:ExcelWord

Type:ViewsAttributes

Attribute List:select an itemNEW ATTRIBUTE LIST

CANCELEXPORT

On the last section of each Attribute list of the table, when the Officer moves the mouse over it, a Delete icon and an Edit icon appear:



The **Delete** icon deletes the attributes list without asking for confirmation.

6.7.1 Edit an attribute list

The edit icon opens the editing attributes' list page:

The screenshot shows the 'Edit Attribute List: NAL2' interface. At the top, there is a title bar and a 'Name:' field containing 'NAL2'. Below this is a 'Metadata fields' toggle switch, which is currently turned off. The main content area is divided into two panes. The left pane, titled 'Available Attributes', contains a search bar labeled 'Type to filter' and a list of attributes under the 'Recommendation' category: All Attributes, Address, Attachments, Database History, Document reference, Modifications, Note, Occurrence, and PlanBack. The right pane, titled 'Selected Attributes', displays the currently selected attributes: Recommendation, Document reference, and Report link. At the bottom right of the interface are two buttons: 'CANCEL' and 'SAVE'.

The mandatory name field is editable.

A 'Metadata fields' toggle exists so the list can include or hide the metadata fields.

Below, there is a left pane with the taxonomy attributes. See [Taxonomy browser](#) for further details on its navigation. The attributes can also be searched by Description or Taxonomy code in the Search field.

The right pane includes the selected attributes.

The Officer can update the Name, Metadata toggle or any of the selected attributes (drag and drop to change the order or remove from the right panel) and click 'Save', and the updates will be saved in the database. The table of Attributes lists will be updated accordingly.

6.7.2 Create an attribute list

The Officer can click on 'New Attribute List' above the table of attributes lists, and the system will open the following page:

New Attribute List

Name*

name

name is required

Metadata fields

98%

Available Attributes

type to filter

1 2 3 4

Recommendation

All Attributes

Address

Attachments

Database History

Document reference

Modifications

Note

Occurrence

Plan-Back

Selected Attributes

CANCEL

SAVE

It works like the editing page of the previous section. The Officer has to add a mandatory name, update the metadata fields toggle if needed and add the required attributes to the list through the Taxonomy tree left page. The selected attributes will appear on the right pane. The Officer can click the 'Save' button when all the attributes are chosen. The system will save the record in the database, and the list of attributes will be updated accordingly.

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