

6.3. Query-based notifications

E2 can notify selected users of the creation, update, deletion, or sharing of actions over SRs that meet the conditions of a query through query-based notifications.

User Account

General

Query-based Notifications

Object-based Notifications

Favourite Views

Custom Columns

Export by Attribute

Default Queries

Notifications Manager

NEW NOTIFICATION

Notification Name ^	Source	Triggering Action	Query Name	Created by	Email preferences	
QBN1 - Update	Safety Recommendation	Update	Ben	Belgium_SIA_Kata	Every Time	
QBN2 - Delete	Safety Recommendation	Delete	Ben	Belgium_SIA_Kata	Every Time	

1

10

items per page

1 - 2 of 2 items

It displays the table of query-based notifications indicating per notification row the following columns that also work as filters:

- Notification name: unique for each notification
- Source: Safety Recommendation
- Triggering action: create, update, delete
- Query name: unique for each notification
- Created by: the author of the notification
- Email preferences: frequency of notification emails

When the user clicks on the last section of each notification row, the system displays the edit and configuration icons:

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NEW NOTIFICATION

Notification Name ^	Source	Triggering Action	Query Name	Created by	Email preferences	
SR						
SR Notification - Create	Safety Recommendation	Create	Query	Officer	Every Time	 
SR Notification - Update	Safety Recommendation	Update	Query	Officer	Every Time	

1

10

items per page

1 - 2 of 2 items

6.3.1. Create a notification

The Officer can create their own notifications. The Officer has to click on 'New Notification' above the table, and the system will display the 'New Notification' page:

New Notification

Name:* Name is required.

Source:* × ✓

Library:* +

Query:* +

Action:* ✓

☒ Notifications

☒ Email

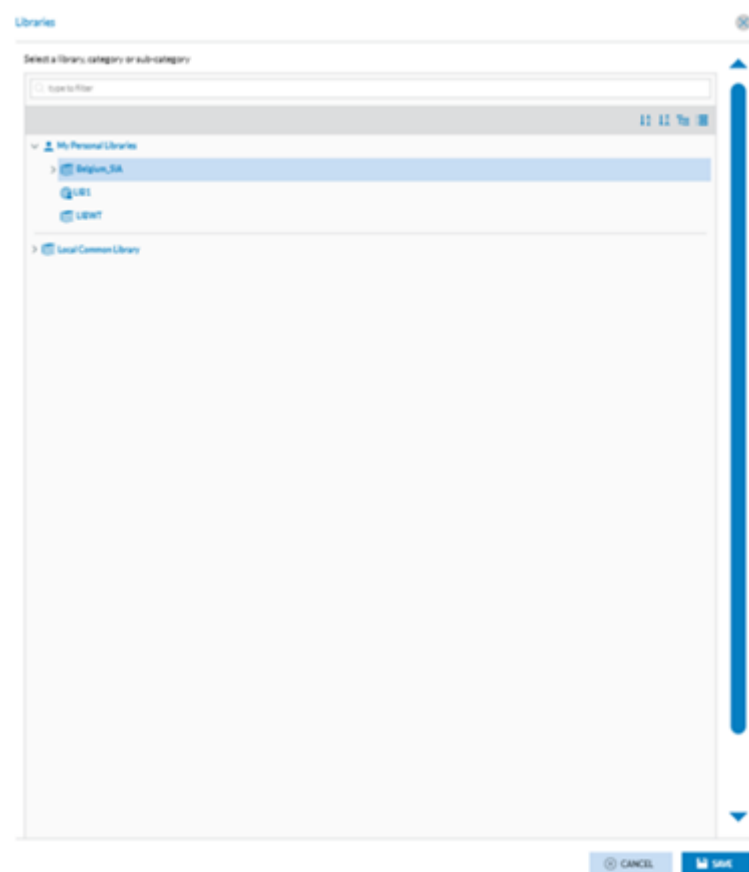
Email Frequency:* ☐ Every Time ☐ Daily ☐ Weekly ☐ Monthly

The fields are the following;

- Name: unique per notification
- Source: The Officer has to select Safety Recommendation
- Library: where the query is stored
- Query: conditions to generate the notification
- Action: Update, create or delete
- Notifications toggle: to activate the notifications on the landing page
- Email frequency toggle that can be every time, daily, weekly or monthly

Name, source, Library and query are mandatory.

The Officer has to fill in the Name, select a Source, and select a Library through the Library ‘+’ icon that opens the Library selection page:



The Officer has to select a Library and click on Save.

Then, the Officer has to click on the ‘+’ icon of the Query field, and the system will display the queries available for the selected library:



The Officer has to select a query and click on ‘Add’, and the system will enable the ‘Action’ drop-down menu with the following options:

Action:

Notifications

Email

Update

Delete

Create

The Officer must check one option and set the Notifications and Email toggles as needed.

By default, both toggles are activated. When the Email toggle is activated, the Officer has to set the Email frequency by checking the corresponding radio button.

Email Frequency:

Every Time

Daily

Weekly

Monthly

And click on the Save button below. The system will save the notification with the selected query in the database and my account's list of query-based notifications.

The Officer can edit and delete the notifications that have been created.

6.3.2. Edit a notification:

The Officer clicks on the edit icon at the last section of the specific notification of the table, and the system displays the Edit notification page:

Edit Notification

Name

Source

Library

Query

Action

Notifications

Email

Email Frequency

Every Time

Daily

Weekly

Monthly

QBN2 - Delete

Safety Recommendation

Belgium_SIA

Ben

Delete

CANCEL

SAVE

The page displays the same fields as the creation page described above.

The Source and Action will not be editable. Officers must update the needed fields, ensuring that the mandatory fields are filled out and clicking on ‘Save’. The system will save the database updates and update the table of query-based notifications accordingly.