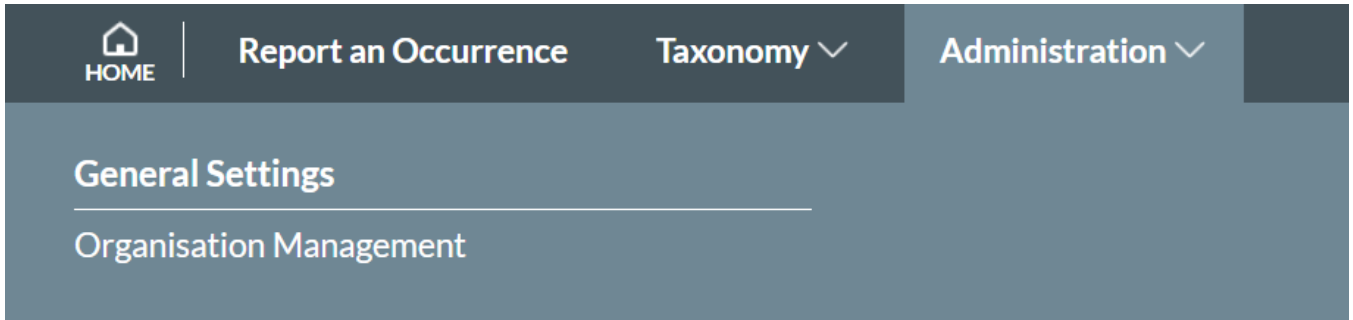


Introduction

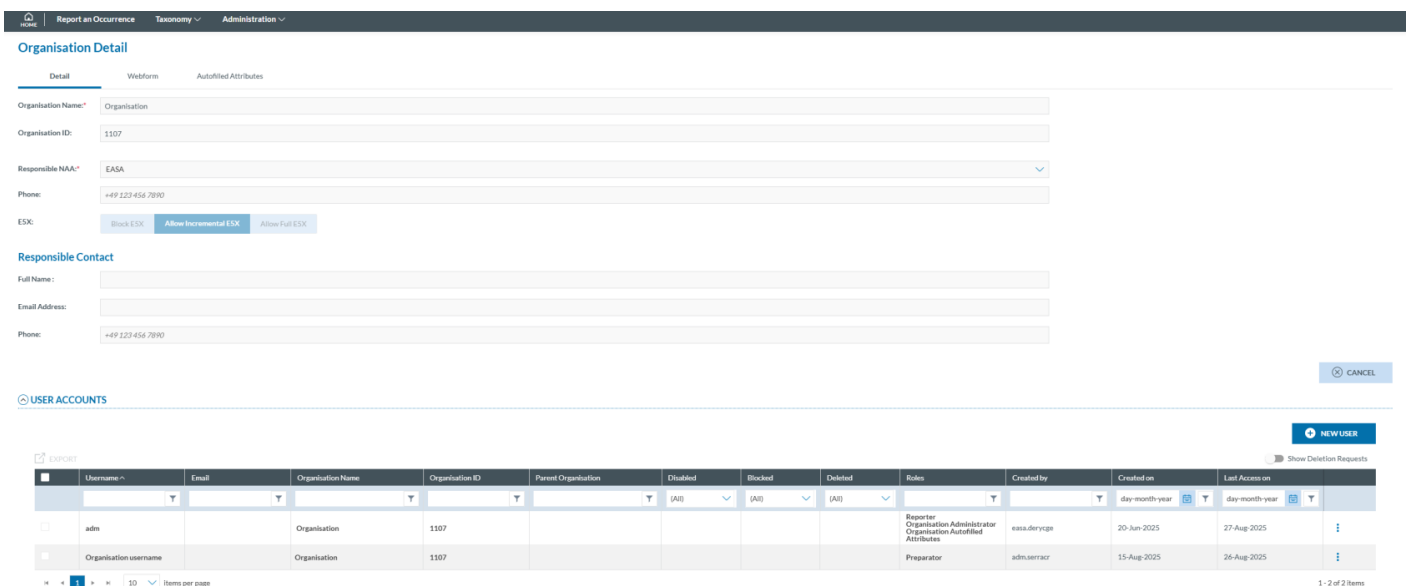
This section describes all the tasks that an Organisation Administrator can perform through the ECCAIRS2 website once registered on it.

To access the Organisation Management:

1. Click 'Administration'



2. Click 'Organisation Management':



The screenshot displays the 'Organisation Detail' webform and the 'USER ACCOUNTS' table. The webform includes fields for Organisation Name, Organisation ID, Responsible NAA, Phone, and ESX. The 'USER ACCOUNTS' table lists users with columns for Username, Email, Organisation Name, Organisation ID, Parent Organisation, Disabled, Blocked, Deleted, Roles, Created by, Created on, and Last Access on.

Username	Email	Organisation Name	Organisation ID	Parent Organisation	Disabled	Blocked	Deleted	Roles	Created by	Created on	Last Access on
adm		Organisation	1107					Reporter Organisation Administrator Organisation Autofilled Attributes	esa.derridge	20-Jun-2025	27-Aug-2025
Organisation username		Organisation	1107					Preparator	adm.serrac	15-Aug-2025	26-Aug-2025

The system provides access to the following tabs:

- Detail
- Webform
- Autofill Attributes

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