

7.5. Favourite Views

Views are used to display the information contained in a record, featuring varying numbers of attributes/entities, a specific design, and other custom elements. They enable certain users within organisations to concentrate on the elements relevant to their tasks. The fourth tab of the 'My Account' menu opens the 'Favourite Views':

User Account

General Query-based Notifications Object-based Notifications **Favourite Views** Custom Columns Export by Attribute Default Queries

⌕ ECCAIRS

Edit

Read

Create

CANCEL SAVE

The page displays the following drop-down menus with the available views:

- Edit: favourite view for editing reports
- Read: favourite view for reading reports
- Create: favourite view for creating reports

Thus, the Officer must select a view in the specific drop-down menus and click Save in the image above. The system will save the updates in the database. When later the Officer in the OR, VR and OCs lists clicks on 'Edit' or accesses the Read mode or clicks on 'New', the system will offer the view of the specific report, the View selected in this menu. i.e. when the Officer accesses the VR menu and clicks on 'New VR', the system will open the 'New VR' page with the View selected in the 'My Account' tab:

ECCAIRS2 - SRIS2

Home Safety Data Report an Occurrence Data Management Taxonomy Administration

New Validated Report

BACK TO LIST

Expi factor subject

MINOR DRAFT SAVE

Read Mode Show all

Occurrence

Events

WHAT-COPY

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