

# How to edit a Banner

## Edit the content of the Banner

- Login in Drupal
- Go to **Content** or type this url
  - o PROD - <https://aviationreporting.eu/en/admin/content>
  - o UAT - <https://uat.aviationreporting.eu/en/admin/content>
- Click on Edit on the '**Informative Banner**' item
- Change the content
  - o Type the desired content
  - o Click on Save

# Enable the banner

- Click on **Structure** and then in **Block layout** or type this url
  - o PROD - <https://aviationreporting.eu/en/admin/structure/block>
  - o UAT - <https://uat.aviationreporting.eu/en/admin/structure/block>
- Scroll until find the '**Informative Banner View**' item

- Click on **Enable**

The screenshot shows the Drupal administration interface. The top navigation bar includes 'Back to site', 'Manage', 'Shortcuts', 'easa\_bfraneditor', and 'Devel'. The 'Structure' tab is selected, and the 'Block layout' menu is open. The 'Block layout' menu is highlighted with a red circle and the number 2. The 'Informative Banner View (disabled)' block is highlighted with a red box. A red circle with the number 1 is next to the 'Structure' tab, and a red circle with the number 3 is next to the 'Click on Enable' button.

|               | CATEGORY | REGION |
|---------------|----------|--------|
| Menus         |          | Header |
| Custom Blocks |          | Header |

| Status messages                    | System        | Content Top | Configure              |
|------------------------------------|---------------|-------------|------------------------|
| Help                               | Help          | Content Top | Configure              |
| Tabs                               | core          | Content Top | Configure              |
| Primary admin actions              | core          | Content Top | Configure              |
| Page title (disabled)              | core          | Content Top | Enable                 |
| Breadcrumbs (disabled)             | System        | Content Top | Enable                 |
| Informative Banner View (disabled) | Lists (Views) | Content Top | Click on Enable Enable |

## Disable the Banner

- Click on **Structure** and then in **Block layout** or type this url
  - PROD - <https://aviationreporting.eu/en/admin/structure/block>
  - UAT - <https://uat.aviationreporting.eu/en/admin/structure/block>
- Scroll until find the '**Informative Banner View**' item
- Click on **the Arrow Icon**
  - A dropdown menu is displayed
- Click on **Disable**

Content Top Place block

|   |                         |               |             |                    |
|---|-------------------------|---------------|-------------|--------------------|
| + | Status messages         | System        | Content Top | Configure          |
| + | Help                    | Help          | Content Top | Configure          |
| + | Tabs                    | core          | Content Top | Configure          |
| + | Primary admin actions   | core          | Content Top | Configure          |
| + | Informative Banner View | Lists (Views) | Content Top | Click on the arrow |
| + | Page title (disabled)   | core          | Content Top | Click on Disable   |
| + | Breadcrumbs (disabled)  | System        | Content Top | Configure          |

Content Place block

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